

Calvary Lutheran Church

Ministry Team Descriptions:

Acolyte:

Members of this ministry assist in worship services by lighting and extinguishing the candles, helping with the offering of gifts, Holy Communion, and any other duties as requested by the Pastor. Sessions are held annually to train acolytes. Serving as an acolyte is part of the responsibilities of those students in Catechism classes.

Altar Guild:

The members of this ministry prepare the sanctuary for worship. Among the many duties they perform are preparing the altar for worship and Holy Communion and caring for the altar vestments, church robes, and baptismal font. Members usually serve for one month at a time.

Assistant Minister:

Lay assistant ministers assist the Pastor during the service by leading the congregation in the in litanies, communion and prayers. Pastor will guide and direct the assistant with instructions before the service.

Audit Team Member:

This is a team assembled once per year to audit the treasurer's recordkeeping to ensure that GAAP methodologies are maintained and full financial accountability is traceable.

Banner Team:

The Banner team gets together and creates decorative banners that hang in the sanctuary during the appropriate seasonal time and in the fellowship hall in the basement the rest of the year. This team meets on an as needed basis.

Bible Study:

Members of the Bible study team meet on a routine basis to learn from a structured format of Biblical study. This team meets on a continuous basis.

Book Club:

The book club is a voluntary group that meets regularly and has open discussions of books the team chooses. Meetings are arranged once a month.

Cantors:

This person will lead the congregation by singing the responses for the congregation to follow.

Capital Campaign Team:

This team meets on an as-needed basis to plot the strategy of a capital fund raising drive and then implement the plan. The campaign is headed by a candidate selected by church council and coordinates the educational and administrative process. Team members participate in congregational meetings to the level of their comfort and talents.

Choir Member:

Members of the choir sing at the service of their choosing and on occasions will sing at both services. Time requirements are each Sunday service except for the summer months and at special services throughout the year such as cantatas', and practices on Thursday night and Sunday morning in-between services.

Contemporary Service Member:

This is the new contemporary service that will begin this fall. The service will be in the evenings on Sunday starting up in November. The team needs help in many various areas; setting up, readers, sound boarder techs, greeters, homily, and prayer leaders. The alternative team will be guiding you during as this new service develops over time. The team needs people to help so volunteer and watch it grow.

Church Council:

The council is elected by the congregation at the annual October meeting and provides leadership, encourages our vision, promotes our values to the congregation as well as makes annual plans for Calvary Lutheran Church.

Coffee Hour:

A team of volunteers that operate the kitchen in-between services and during special occasions. People are assigned into two categories where they either volunteer to provide food such as cookies or pastries, or volunteer to man the kitchen, make coffee and serve the congregation after services.

Communion Service:

Servers assist the Pastor during Holy Communion by distributing wine, while the Steward bring bread and wine from the credence table to the presiding Communion servers. There is annual training on both the steward and server functions.

Communications Team:

The communications team is one that is in the process of being developed where the team members would work on publicity in the community for Calvary functions, worship opportunities and other occasions where the activities of the church expand out into the community.

Crucifier:

Members of this team carry the cross into worship services during the processional and lead the recessional from the sanctuary at the end of services. These functions are usually reserved for Catechism students.

Decorating the Church:

Members of this team prepare the church for the Christmas season by erecting the Chrismon tree and other decorations throughout the building. They also care for the Chrismons by storing and repairing them as needed. There is also a team that prepares the church for the Easter season as well.

Divorce Care Group:

The group is for people who are going through a divorce or are divorce. This support group will help men and women who are struggling with the healing process by supporting them by listening, discussing and encouraging. Contact Bill & Lynn Hertler to participate.

Extras:

These are people willing to do just about anything. People willing to be extras will be placed on a list given to all the ministry teams. The teams will call these people when the need arises for someone to do a single task. You decide to take the assignment given your schedule. Some examples would be a fellowship event where people are needed to setup or take down tables, providing transportation to a member in need, a seasonal task like setting up the mitten tree.

Facility Team:

This team works on assigned projects under the direction of the Facility Manager. They usually involve sweat equity on a Saturday to perform building maintenance projects or other special functions in the church.

Fellowship Team:

This team works to provide opportunities for the congregation to become better acquainted, beyond Sunday morning worship. They organize functions and activities in a variety of fun but God centered settings. Meetings are designated on an as-needed basis.

Finance Team:

This ministry monitors the congregational giving from a future planning perspective and organizes and facilitates funding drives as needed by the church's financial position. This team meets on an as-needed basis.

Funeral Service:

These team members serve as luncheon servers or food providers after the funeral services and burial have taken place. These receptions usually are located in the fellowship hall in the church basement.

Lectors:

Members of this team volunteer on the sign up sheets in the Narthex to serve as lectors reading the lessons during worship services. They also frequently serve as one of the Communion servers during the same service.

Landscaping Team:

This ministry is involved with the landscaping around the church property regarding its planning and maintenance. This team meets for non-routine project work and as necessary when special needs arise.

Library Team:

Members of the Library Team develop the church library. This team is currently inactive, so there is a real need for interested members to become engaged in this project. The library is currently located on the bookshelves in the conference room.

Long-Range Planning Team:

This ministry involves the forward looking vision of the church strategy in keeping with the mission and value statements while positioning the church toward continued growth. This team meets on an as-needed basis.

Junior Church Leader:

Members of this team will lead the children in a lesson and activity during the sermon time of the service. Once the children's sermon is over the leader will lead the children to another part of the church to participate in the lesson. The children will return to the sanctuary when the adult sermon is over.

Mentor Team:

This is also an emerging ministry program that is new but necessary for Calvary. The mentor team will assist new members and visitors interested in membership at Calvary to meld into the congregational fellowship and activities. They will introduce new folks at Sunday service and during special events to ease the getting to know you part of being a new member.

Money Counters:

This team takes volunteers who stay after Sunday worship and count the receipts of the offerings for that week. There is training provided and team assignments are consensual on a monthly basis. Teams are established with two primary counters and one back-up. There are no meetings associated with this team except for the initial and renewal training programs.

Nursery Attendants:

Nursery team members watch over the children in the nursery during services and functions at Calvary. All volunteers of this team will have a background check performed.

Office Helper Team:

This ministry is made up of volunteers that help out in the church office as the need arises. They are usually involved in assembling the monthly Lantern, large mailings, or filing organization. There is no regular meeting for this team. This team also prepares the Sunday morning bulletins. This involves some advanced computer software skills as content is downloaded from internet sites and formatted for printing.

Outreach Team:

The Outreach Team is one of the most critical ministry teams at Calvary right now. According to recent demographics of the Chillicothe area, only 30% of the population belongs to a church. In "Sharing God's Grace" there is much work that needs to be done and this is the team that gets the ball rolling.

Parish Nurse Team:

This ministry is made up of registered nurses and volunteers to promote various wellness initiatives during the year. Meetings are of a function organizational nature and are held on an as-needed basis.

Praise Musicians/Singers:

This new team will be playing and singing in the contemporary service on Sunday evenings. The music is upbeat with a variety of instruments.

Photography:

This is a position where the events of the church are chronicled as needed and pictorial displays are made and posted.

Prayer Chain:

Members of the Prayer Chain are on a list where when someone is in need of prayer either by sickness, an accident, or emotional support, phone calls are made to the members of this team and they pray for the people affected.

Softball Team:

Calvary Lutheran Church belongs to a spring co-ed softball (slow-pitch) league in Chillicothe. The team plays in the evening and players of all skill levels are encouraged to come and join the team in Christian fellowship.

Sunday School Teacher:

People who are interested in becoming Sunday School teachers are always in need and can serve in a variety of contexts such as preschool, elementary, confirmation classes, senior high and adult classes.

Support Group Team:

The Support Group team is a new initiative that will target areas in the congregation where assistance may be provided for special circumstances such as first time mothers, college student fellowship, empty nesters, teen

support groups and grieving. Ideas are certainly welcomed and needed in this team to provide emotional assistance to those in need.

Shut in Service Team:

Members of this team provide meals and companionship for people in the congregation who are restricted to their home or hospital usually due to medical conditions.

Special Music:

These volunteers usually perform a musical piece of their choosing (with the approval of the Worship and Music Team), during services of the summer months when the choir is on break.

Sound Board Team:

This ministry is responsible for running the Sanctuary sound systems during church services and special functions such as weddings, funerals, etc. Sound Board ministry can be a rewarding experience for the youth of the congregation. Annual training is provided on the features and routine of sound systems operation.

Ushers and Greeters:

These team members are the smiling faces that greet our congregational members and visitors at the door and are the first impression to the friendly and warm people of Calvary. The teams members distribute the bulletins, greet members and visitors and assist them in finding seats, record attendance, and help collect the offering, and tidy up the sanctuary after the services.

Visitor for Sick Team:

Member of this ministry volunteer to go visit members of the congregation who are in the hospital, or at home and cannot come to church. These people offer support and provide companionship to those in need.

Wedding Team:

Members of the Wedding team help the leader of the ministry plan and implement the decoration of the church, music requirements, reception services, and any other activities that may be a part of a Christian wedding in accordance with the desires of the participants.

Worship & Music Team:

Members of this team, along with the Pastor and Music Director, plan the worship services with regard to content, selected message, and music.

Women of ELCA:

WELCA (Women of the Evangelical Lutheran Church in America) groups meet monthly for programs, fellowship, and Christian outreach activities.

Writer for Lantern:

Members of this team help prepare the monthly newsletter of the same name.

Youth Group Ministry:

This is also a newer ministry in the fact that it has been restructured with new people in the leadership roles. Activities involve the Christian mentoring of the children and young adults of the church and involve such things as missionary trips, arts, crafts, bible discussions, fellowship events, and recreational activities to name a few.